



Spa Academy- Important Information

We hope you find this information helpful for September 2025.

Key Information

- Our school day starts **promptly** at **8.30am**.
- Gates open on **Sutton Road** and **Manor Road** for pupils in **Y3 & Y4**, and on **Alfred Road** for pupils in **Y5 & Y6**.
- We encourage pupils to leave parents at the gate and make their own way into school through the entrances. Adults will greet pupils on the gate, and as they arrive in the school building.
- Lessons will begin immediately at 8.30am with a morning task.
- At the end of the day pupils will leave by the same entrances at **3pm**.
- Pupils in all year groups will only be allowed to make their own way home if we have received parental consent for them to do so.
- **Adults collecting Y3 & Y4 pupils must wait on the playground so that staff can ensure a safe handover.**
- We would like to remind you that the academy car park is not for general use by parents.
- Please read through our separate handout regarding our Home Learning initiative. **'In It 2Win It'**.

Our office will be closed 2.30-3.00pm

Pupils should only be collected at this time by prior arrangement.

Please note- Autumn 1 Open/Closure Dates:

Mon 1st/Tues 2nd Sept – SCHOOL CLOSED TO PUPILS

Wednesday 3rd Sept – Open to pupils

HALF TERM – Week Commencing Mon 27th October

ALL KEY DATES FOR THE AUTUMN TERM WILL FOLLOW IN THE SCHOOL NEWSLETTER.

Pupils who would like a school dinner must order through our **Schoolgrid** account. A link to set up your account will be sent out to parents during the summer break.

Through Schoolgrid, parents and children can:

- Choose lunches for the week ahead
- Make payments in advance
- Update any allergy or dietary information

Cost: £2.85 per day

You are welcome to alternate between packed lunches and school meals as needed.

If you believe you may be eligible for **Free School Meals**, please apply online at:

 <https://www.doncaster.gov.uk/services/schools/free-school-meals>



Children's Safety:

For the safety of those pupils in school who have severe allergies, could we please remind parents that packed lunches from home should not contain nuts or nut products e.g. chocolate spread sandwiches. Our school is also designated a Healthy School. Morning break times, pupils can bring their own healthy snack, **this must only be a piece of fruit or a cereal bar which should not contain nuts/nut products.** A drink of water will be provided by school for all pupils either on school dinners or packed lunches. Pure fruit juice (not squash) can be included in packed lunches as part of your child's 5-a-day.

As part of our risk assessment, for the health and safety of all our children, dogs, even if they are carried, are not allowed on school premises.

Bikes and Scooters are not allowed on school premises – children/adults should dismount at the outer school gates and leave them in the designated area. Personal items, such as bikes and scooters, are left at the owner's risk and school cannot be liable for any damage or theft of property.

During warm, sunny periods of weather, children should bring a sun hat to school for playing outside/PE lessons as well as a bottle containing water, which can be replenished during the day. We also suggest once-a-day sun screen be applied before your child comes to school, although pupils can bring their own sun screen (labelled with their full name) and they will be supported in using it, but encouraged to apply it themselves when appropriate.

Pupils late at the start of the school day:

Attendance and a prompt start is really important for our pupils. Our attendance procedures place emphasis on lateness as well as attendance. Our Attendance and Welfare staff closely monitor pupils arriving late to school. If children are persistently late, parents will be contacted to discuss the best way we can offer support or intervention. Gates will be closed promptly and any children arriving after session start times will need to enter via the main school entrance where they will be registered. At the end of the school day, any child not collected by 3.10pm from their usual exit, should be collected from the main school office.

Absences:

Absence calls must be made to the school by 8:30am each day that the pupil is absent (unless the illness is expected to be longer term and this has been discussed with the school). To leave a voicemail message call 01302700332 and choose option one. Alternatively, email admin@spaacademyaskern.com

Always try and send your child to school even if they seem a little 'under the weather', for example, with a runny nose, mild cold symptoms etc. Any prescribed medication should be handed in at the office and a parental consent form will be emailed through medical tracker for you to approve. A member of staff will then administer the medication in line with our Medicines in School policy. Parents have permission to visit school throughout the school day to administer non-prescribed medicines to their children.

School will always contact you if your child is not well enough to stay in school which is why it is vitally important that we have your correct contact details.

However, please do not send your child to school if they show any signs of infectious illnesses such as chicken pox, gastroenteritis etc. Please arrange all appointments outside the school day wherever possible. If the appointment is unavoidable, we expect your child to attend before and after the appointment and provide evidence of the medical visit. A full day's absence will not be authorised for a medical appointment.

If you are unsure as to whether your child can attend school, please contact your doctor, pharmacy or speak to the school office. Additionally, if you have any concerns about your child's well-being, please discuss this with the school in the first instance.



Spa Academy - School Uniform

From September 2025 we will continue to uphold expectations for school uniform:

- Black or grey tailored trousers or shorts, knee-length skirt or check dress. No jeans, leggings, or cycling shorts (unless worn under skirts).
- White polo t-shirt or tailored shirt (With or without Spa Logo).
- Navy cardigan or jumper (With or without Spa Logo).
- Black shoes, boots or trainers (trainers should be all black including the sole) Pupils may bring a change of shoes for playtimes.
- Y6 Ties are no longer a requirement and therefore do not need to be purchased

PE Days: These are NOT non-uniform days! On PE days, pupils should come to school wearing PE kit as this saves time changing at school:

- Black or navy shorts or sport trousers (logos are allowed but should be small)
- White or navy t-shirt.
- Trainers or black pumps.
- School jumper or plain black/navy sport jumper/jacket.

If pupils' uniform or PE kit do not meet uniform expectations, they will be provided with spare uniform and/or PE kit to change into for the day/lesson. Refusal to change will result in parents being contacted and pupils being sent home.



If you need support with uniform or PE kit, please contact our pastoral team at school who can support you with this.

Just a reminder that school uniform is no longer stocked in school and should be ordered through the **SWI uniform website**.

Head to <https://www.swischoolwear.co.uk/> register as a parent and browse the site, searching for **Spa Academy Uniform**.

JEWELLERY – BODY ORNAMENTATION

- Jewellery is not allowed at any time (with the exception of a sensible watch, not a smart watch, and one pair of small earring studs) for health and safety reasons. The large diamond type studs worn by some boys are not allowed.
- Earrings should be removed for PE or covered with tape in the initial 6 weeks after piercing (provided from home). If children are not able to take responsibility for removing/replacing and keeping safe their own earrings they should not be worn on PE days.
- Hair ornaments should be appropriate to the school setting.
- Any logo or emblem as part of the earring is unacceptable.
- Tattoos (real or fake) and body piercings are not allowed.
- Make up, coloured nail varnish and artificial nails are not allowed.



Academy Expectations

At Spa all pupils, staff and visitors are expected to follow our expectations:

Ready Respectful Safe

Our Breakfast Club is available from 8am-8.30am as part of our extended school facilities and places can be booked by contacting the main school office. Payment of £2 can be made at the front office.

Our school day starts at 8.30am. Pupils have a morning task to complete every morning, while registration is taken and staff can ensure that pupils are equipped and in the correct uniform, ready for the school day ahead. Every morning, staff remind pupils of:

Attendance – Be present and on time

Uniform – Wear full school uniform or PE kit on designated PE days

Belongings – A coat (even if the weather seems fine), drink bottle & reading book.

Equipment – School planner (required daily)

Routines – In lessons and beyond the classroom

What to bring to school:

At Spa we promote healthy eating choices. Any fizzy or energy drinks brought into school will be confiscated. Pupils are not permitted to use their mobile phones in the school building and if they are found doing so their phones will be taken off them until the end of the school day, where they can collect these from Main Reception. Pupils are provided with stationary they will need during the school day and therefore do not need to bring additional items in from home.

Planners:

Pupils are provided with a school planner which will be used daily. It has useful information to support learning as well as space to record rewards and daily home learning. This will also be used as additional home school communication. Planners need to be brought to school **daily**. Replacement planners will be charged at £3.50



Weekly Home Learning

Every week all pupils are expected to read, practice spellings and improve knowledge and speed of times tables.

Reading:
Sign to show which days you have read for at least 10 minutes:

Mon	Tues	Wed	Thur	Fri	Sat	Sun

Books I have read (you can add more detail on the left hand page):

Spelling:
Weekly spellings and practice:

Multiplication:
This week I have focussed on practicing:

x2	x5	x10	x3	x4	x6	x8	x7	x9	x11	x12	ALL

Including these multiplication facts:

Other Notes:



Headteacher's welcome:

I am delighted to be in the role of Headteacher at Spa Academy Askern. The academy is a vibrant, inclusive and friendly school at the heart of our local community. I have had the pleasure of working at Spa Academy since April 2023 and I am extremely proud to continue the journey as Headteacher.

At Spa Academy, better never stops. We try to fulfil our core values in everything we do: ambition, pride, integrity and responsibility.

Spa Academy is staffed with a passionate team who inspire our pupils every day. The academy has 9 classes providing education for children from 7-11years old. The school is split into a lower phase (Y3 and Y4), led by Miss Towner, and an upper phase (Y5 and Y6), led by Mr Wilkinson. We also have Mrs Goodinson who will be Deputy Headteacher from September. We pride ourselves on working as part of a team to ensure our pupils have the very best education possible. We cover all elements of the national curriculum as well as develop individuals to be successful citizens in the outside world.

We work hard to ensure everybody feels welcome at Spa Academy Askern. I am looking forward to inviting parents/carers into the academy for events throughout the year and celebrating the success of our pupils together.

Mrs K Housley

